

DCP 325 Working Group Meeting 06

24 January 2019 at 14:00pm

Web-Conference

Attendee	Company
Working Group Members	
Andrew Enzor [AE]	Northern Powergrid
Chris Ong [CO]	UK Power Networks
Dave Wornell [DW]	WPD
Julia Haughey [JH]	EDF Energy
Kara Burke [KB]	Northern Powergrid
Karl Maryon [KM]	Haven Power
Kathryn Evans [KE]	SPEN
William Jago [WJ]	N Power
Code Administrator	
Dylan Townsend [DT] (Chair)	ElectraLink
Hollie Nicholls [HN] (Technical Secretariat)	ElectraLink

Apologies	Company
Chris Barker	BUUK
Donald Preston	SSEN

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

- 1.3 The Working Group reviewed the minutes from the previous meeting held on 11 January 2019 and agreed that they were a true reflection of the discussions held.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting is to review the proposed tool that had been developed by Working Group members and agree how the Working Group want to involve the DCUSA Modelling Providers to develop the tool further.

3. Review of the Proposed Annual Review Pack (ARP) Tool

- 3.1 The Working Group reviewed the proposed ARP tool (attachment 1) which had been developed following on from discussion at the last DCP 325 Working Group meeting held on 11 January 2019.
- 3.2 From a first review, the Working Group were happy with the proposed new tool, however, when re-reviewing the Working Group questioned what it was that the tool was trying to do. There was a concern raised that Suppliers would have to extract all the information that they needed from more than one model to be able to use the tool.
- 3.3 The Working Group agreed that there had been a misunderstanding of what the Working Group required, and members needed to re-visit the initial thinking behind the idea.
- 3.4 It was suggested that the new tool should be easy for DNOs to populate and Suppliers to interpret and the initial tool that had been produced creates more complication than the status quo. One Working Group members explained that they could probably use the new tool if there were some amendments made to it, however, they have experience with using the models which may not be the same for other Supplier Parties.
- 3.5 The Chair highlighted that the Working Group had previously reviewed consultation responses and produced a considerations log and therefore, questioned whether the Working Group members could use this information to produce a modelling request to be sent to the DCUSA Modelling Providers to amend the proposed new tool and establish what the Working Group requirements would be.
- 3.6 One Working Group member agreed to draft the scenario and circulate to Working Group members for review before the Secretariat sends the request to the DCUSA modelling providers.

ACTION 06/01: CO to draft the requirements for the new tool and circulate to Working Group members.

4. Work Plan and Next Steps

- 4.1 The DCP 325 Working Group agreed the following next steps:
- CO to produce and circulate the requirements for the new tool to the Working Group by close of play on 31 January 2019;
 - The Working Group to review the requirements and provide any comments or amendments via email by close of play on 07 February 2019;
 - The Secretariat to organise a modelling request to be sent to the DCUSA Modelling Providers after finalisation of the requirements from the Working Group members.

4.2 An updated version of the work plan can be found as Attachment 2.

5. Any Other Business

5.1 There were no items of AOB and the Chair closed the meeting.

6. Date of Next Meeting – TBD

6.1 The Working Group agreed that the next meeting will be organised once they are aware of the timescales needed from the DCUSA Modelling Provider to develop their tool.

7. Attachments

- Attachment 1 – DCP 325 Proposed ARP Replacement Tool
- Attachment 2 – DCP 325 Updated Work Plan

New and open actions

Action Ref.	Action	Owner	Update
03/01	DNO Working Group members to review the electricity PCFM to determine what should be included within the Clause 35A requirements that would breakdown the MOD Term.	DNO Working Group Members	Ongoing
05/01	AE to update the proposed tables template to update the formatting of table 3 to reflect the LC14 table.	Andrew Enzor	Ongoing
05/03	ElectraLink to draft a second consultation document and include the pros and cons for all options regarding the timing of the Cost Information Tables publication.	ElectraLink	Ongoing
06/01	CO to produce the requirements needed for the new ARP tool and circulate to Working Group members by close of play on 31 January 2019	Chris Ong	

Closed Actions

Action Ref.	Action	Owner	Update
05/02	AE and KB to develop potential solutions for a tool that would allow Suppliers to review the outputs of the CDCM for all DNO areas.	Andrew Enzor and Kara Burke	